



OFFICE OF CAREER AND TECHNICAL EDUCATION  
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[www.nysed.gov/career-technical-education](http://www.nysed.gov/career-technical-education)

Please refer to the protocol below as you plan your waxing program:

To obtain curriculum approval, your school must:

Send in a copy of the waxing curriculum

It must match the New York State (NYS) Department Of State (DOS) outline which is available on the following link:

[https://dos.ny.gov/system/files/documents/2024/09/appearance-enhancement-law\\_08.2024.pdf](https://dos.ny.gov/system/files/documents/2024/09/appearance-enhancement-law_08.2024.pdf)

The curriculum should include the correct number of minimum hours divided appropriately following the NYS DOS outline

The packet must include

Textbook choice

Equipment list

Classroom description

Copy of the instructor's teaching certification

Current NYS cosmetology or waxing license

Send a letter from the school District Superintendent attesting that

The program will be in place as of a particular date

It must state that instruction will follow the curriculum plan submitted and be taught by an appropriately certified teacher who holds a current NYS cosmetology or waxing license

It must say that Career and Technical Education Office at the State Education Department will be advised of any significant changes to the curriculum for this program

For additional information, please visit the NYS DOS website at

<https://dos.ny.gov/waxing>