## GO ANYWHERE SECURE DROPBOX INSTRUCTIONS

Effective immediately, all Interim and Final Reports submitted for this program are required to be submitted to a secure drop box powered by GoAnywhere®.

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# SED File Transfer Manager <GoAnywhere@nysed.gov>

CSTEP project folders

A folder has been shared with you by richard.mcmillan@nysed.gov You I. 12be prompted to register before you can access the folder.

Click here to access the folder listed below

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If the link above does not open, please copy and paste the following URL into your browser: <u>https://sedf.m.nysed.gov/register?</u>









# **Account Approval Notification**

Your account has been approved. You can now login with the user name: testname

This email is confidential and is intended solely for the use of the named addresses.



### Dashboard

The Web Client provides you with the ability to perform ad-hoc file transfers and file sharing through your internet browser.



### Secure Folders

Quickly exchange files between your desktop region of the file server.



View your profile and keep your details up to date.



Get Hand Access the online help system to find answering and get useful tips.

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